

	A	B	C	D	E
1	<b>Have your say!</b>				
2	<b>Promotional items</b>				
3					
4					
5	<b>COSTS</b>				
6	<b>ITEM 1</b>				
7	?name of item				
8	?Cost to make each one				
9	?Delivery				
10	? Packaging				
11					
12	<b>Cost per item</b>	SUM			
13	Number required				
14	<b>Total for Item 1</b>	FORMULA	(Number required * Cost per item)		
15					
16	<b>ITEM 2</b>				
17	?name of item				
18	??Paper				
19	??Colour photocopying				
20					
21	<b>Cost per item</b>	SUM			
22	Number required				
23	<b>Total for Item 2</b>	FORMULA	(Number required * cost per item)		
24					
25	<b>ITEM 3</b>				
26	?name of item				
27	??				
28	??				
29	??				
30					
31	<b>Cost per item</b>	SUM			
32	Number required				
33	<b>Total for Item 3</b>	FORMULA	(Number required * cost per item)		
34					
35					
36	<b>TOTAL COST</b>	SUM	(Total for all three items)		
37					
38	<b>Can I afford it?</b>				
39					
40					
41	Cash to spend	£250.00			
42	Total cost of items	FORMULA	(=TOTAL COST)		
43	Money left	FORMULA	(Cash to spend - Total cost of items)		
44	<b>Bank or Bust?</b>	FORMULA	(IF Money left >0 display "Bank" otherwise display "Bust")		
45					

The costs in red are examples. Your costs will depend on the items you choose.

Add extra rows for each item if you need to.

You must state where you got the prices from, either on this document or on a separate document.

All money should be shown with the £ symbol and 2 decimal places.